



Dear Councillor,

You are summonsed to attend the next meeting of the Parish Council to be held on

**Monday, 20th October 2025 at
7.05pm at Crowhurst Village Hall, Forewood Lane, Crowhurst.**

Members of the press and public are welcome.

The meeting will be recorded for minute-taking purposes, and any recording will be deleted after the minutes have been ratified. They are not for public circulation.

13th October 2025

Maureen Collins
Clerk and RFO to Crowhurst Parish Council

1.	PUBLIC QUESTIONS The Council sets aside 10 minutes at the start of each meeting for relevant questions from members of the public.
2.	APOLOGIES FOR ABSENCE To receive and accept any apologies for absence.
3.	DECLARATION OF INTERESTS: To receive any declaration by members of personal interests in matters on the agenda, the nature of the interest and whether the member regards the interest as personal, pecuniary, or prejudicial under the Code of Members Conduct.
4.	MINUTES OF PREVIOUS MEETING: To approve and sign the minutes of the ordinary meeting of Crowhurst Parish Council held on 15 th September 2025
5.	MATTERS ARISING NOT COVERED IN THIS AGENDA: To note the actions undertaken on the matters arising from previous meetings which are not covered in this agenda (Appendix 1).
6.	REPRESENTATIONS FROM DISTRICT AND COUNTY COUNCILLORS: i. District Councillor Nicola McLaren ii. County Councillor Kathryn Field Resolve: To note the district & county councillor reports.
7.	TOWN & COUNTRY PLANNING 1)To consider the following planning applications and provide comments to Rother District Council: RR/2025/1687/PN3 Hye House Farm, Royal Oak Lane, Crowhurst <i>Proposal: Application to determine if prior approval is required for the change of use of an agricultural building to form a 3-bed dwelling house (and associated operational development).</i> Comments by 21 st October 2025 (extension of deadline agreed).

	RR/2025/1558/P Moonlight Shadow Stables, Stonebridge Farm, - Land adjacent to Breadsell Lane, Crowhurst <i>Proposal: Erection of rural worker's mobile home on a land holding used as an animal sanctuary.</i> Comments by 20th October 2025 (extension requested).
8.	FINANCIAL MATTERS: i. The financial report to 31st September 2025 is attached (App 2), together with a summary report of receipts & payments for the month of September. ii. Payments report for October 2025 is attached (App 3) for consideration. iii. The bank reconciliation to 31st September (App 4) is attached for approval together with a copy of the supporting bank statement for September. iv. To receive the completion of the limited assurance review for the year ended 31 March 2025, and to note the actions we are required to take at the conclusion of the review. To note the External Auditor's limited assurance opinion. v. To approve the new electricity contract. vi. To approve Data Protection training for the Clerk (3 sessions at £40.00+VAT per session with Breakthrough Communications) and for the Chair, Cllr Geoff Thomas (1 session at £40.00 +VAT). vii. To approve training for the Clerk; Procurement, and Budgeting at a cost of £35.00+VAT for each session. Resolve: i. To note the financial report for September 2025. ii. To approve the payments for October 2025. iii. To agree the Bank Reconciliations to 31st September 2025. iv. To receive and note the report from the External Auditor's, PKF. v. To note the decision made regarding the renewal of the electricity supply contract. vi. To note the decision made regarding data protection training. vii. To note the decision made regarding training for the Clerk.
9.	RECREATION GROUND: i. To receive an update from councillors on their monthly playground/defibrillator inspection and other matters relating to the playground. ii. To consider the inspection reports received from Nicola Stell, and to note her concerns regarding damage to the telephone box, an overhanging tree on the Recreation Ground and the broken rocker bike. iii. To consider the second quote received for the replacement of the first five bollard lights on the Recreation Ground. iv. To note recent repair work at the Pavilion undertaken by Mr Matt Bumpass, and to approve payment of £159.40. Resolve: i. To note any comments from the Recreation Ground inspection. ii. To note any decisions made in regard to Nicola Stell's inspection reports. iii. To note the decision regarding replacement of the bollard lights. iv. To note approval of payment to Mr Matt Bumpass of £159.40.
10.	PARISH COUNCIL REVIEW TO SET PRIORITIES To discuss the setting up of a review to set priorities.
11.	RIGHTS OF ROTHER TREES AND ROTHER RIVERS Crowhurst Parish Council welcomes the motion of Rother District Council which: 1. welcomes the decision of Crowhurst Parish Council to support 'personhood status 3' for the 1066 Yew tree and invites them together with the community of Crowhurst, to take on guardianship of the 1066 Yew Tree to protect it for future generations. 2. will consider how to reflect this motion in its revised Rother Local Plan. 3. will update the Council's Climate Strategy Action Plan to reflect this motion.

	4. will continue to work in partnership with local environmental organisations to utilise this motion to support their work. 5. will support proposals from community groups and organisations for similar declarations in respect of other Rother trees that can be considered as a 'heritage and/or cultural asset'. 6. will inform local residents and inform local press/media of this decision.
12.	CROWHURST ATTENUATION POND Councillors were previously minded in principle to support developing the pond as suggested by David Dennis at the Parish Council meeting dated July 21st 2025, but noted that there would need to be consultation with the local community. Councillor Sonia Plato proposed and will speak to the following motion: 'It is proposed to ensure that public consultation is carried out, it is undertaken by the Parish Council'
13.	REVIEW OF ROLES AND RESPONSIBILITIES To discuss a review of Councillors roles and responsibilities.
14.	PAVILION AND PLAYGROUND REFURBISHMENT PROJECTS To receive updates from the Playground and Pavilion working groups.
15.	SUNDAY SOCIAL To receive a report from Cllr Lynda Roller
16.	ANNUAL FAYRE REPORT To receive a report from the Annual Fayre Committee following this year's Annual Fayre
17.	REVIEW OF RECREATION GROUND CHARGES To discuss the setting up of a small group to review Recreation Ground charges.
18.	MILLENNIUM GARDEN REPAIR To note the recent repair of the bank in the Millennium Garden and to approve costs for the chestnut posts (£250.00). Labour costs of £997 were previously agreed.
19.	CROWHURST MUGA To receive a report on the MUGA group interview with the Big Lottery consultant that took place on the 3rd October.
20.	COUNCILLOR UPDATES ON EXTERNAL BODIES (IF ANY) Resolve: To note the updates and agree any associated actions.
21.	CLERK'S REPORT & INFORMATION FOR COUNCILLORS: To consider any updates from the clerk including correspondence, information for councillors and future agenda items.
22.	ANY OTHER BUSINESS To note any other items of business not discussed elsewhere.
23.	DATE OF NEXT MEETING: To note that the next meeting of the Parish Council will take place on Monday, 17th November 2025, at 7.05pm in the Village Hall.